



Bid Notice Abstract

Request for Expression of Interest

| | |
|-------------------------|---|
| Reference Number | 5531035 |
| Procuring Entity | PHILIPPINE COMMISSION ON WOMEN |
| Title | Consultancy Engagement for the Gender Statistics Experts' Review of the Compendium on Gender Equality and Women Empowerment (GEWE) Indicators |
| Area of Delivery | Metro Manila |

| | | | |
|--|--|------------------------------|---------------------|
| Solicitation Number: | 2018/07/079 | Status | Active |
| Trade Agreement: | Implementing Rules and Regulations | Associated Components | 1 |
| Procurement Mode: | Negotiated Procurement - Small Value Procurement (Sec. 53.9) | Bid Supplements | 0 |
| Classification: | Consulting Services | Document Request List | 0 |
| Category: | Consulting Services | Date Published | 01/08/2018 |
| Approved Budget for the Contract: | PHP 384,000.00 | Last Updated / Time | 01/08/2018 00:00 AM |
| Delivery Period: | 2 Month/s | Closing Date / Time | 06/08/2018 10:00 AM |
| Client Agency: | | | |
| Contact Person: | Maria Theresa Estella Caasi Head, Supply Section 1145 J.P. Laurel St. Manila Metro Manila Philippines 1008 63-2-7351654 Ext.104 mtecaasi@pcw.gov.ph | | |

Description

TERMS OF REFERENCE

Title Consultancy Engagement for the Gender Statistics Experts' Review of the Compendium on Gender Equality and Women Empowerment (GEWE) Indicators
Reporting Lines Policy Development, Planning, Monitoring and Evaluation Division (PDPMED)
Station Manila
Duration August 27 – October 26, 2018
Amount of Consultancy Php 384,000.00
Fund Source General Appropriations Act (GAA) - Policy Development, Planning, Monitoring and Evaluation Division (PDPMED)

I. Background

The Compendium of Gender Equality and Women Empowerment (GEWE) Indicators was developed as a key element of the Results-Based Monitoring and Evaluation System (RBMES). The RBMES was established with the end goal of tracking the progress in the situation of women and girls as well as identify challenges and constraints in reducing gender gaps, fulfilling women's human rights and assessing the impact of State policy and actions on the lives of women and girls. Importantly, the RBMES was put in place to systematize and synchronize the reporting requirements of various international treaty obligations and national laws on gender equality and women's

empowerment. These key treaty obligations and national legislation that the Philippine government is mandated to report on include the Convention on the Elimination of All Forms of Discrimination Against Women (CEDAW), the Beijing Platform for Action (BPfA), the Sustainable Development Goals (SDGs), and APEC and ASEAN commitments as well as the Magna Carta of Women (MCW).

As a reference document, the Compendium serves many purposes. It can be used by implementing agencies as a guide for aligning their gender and development (GAD) initiatives towards achieving impact and other outcomes related to gender equality and women empowerment. Anchored on a results-based management (RBM) approach, the compendium provides agencies with possible direction as to their contribution towards the reduction of gender disparities as an outcome in their specific sector, subsector or field. It could also guide agencies in determining how their capacity development interventions on GAD result to gender-responsive plans, policies, programs, projects and services.

Data-producing agencies can also refer to the Compendium and its metadata to support the collection, analysis and processing of data for the GEWE indicators which could be utilized for gender-responsive evidence-based policymaking and decision-making. The Compendium could also support and guide the establishment of the GAD database.

Further, the Compendium can be a useful reference for monitoring and evaluating the impact of GAD programs and projects advocated for and implemented by agencies, donors, and civil society and private sector organizations.

Moreover, the Compendium could also inform the development of new policies, programs and priorities which are reflected in the agencies' GAD Agenda and GAD plans and budgets.

II. Rationale

The Compendium was borne out of sectoral validation workshops and consultations with agencies and was put together with the assistance of an M&E consultant for the period December 2017 to February 2018, including two consecutive months at no additional cost.

Upon presentation of the Compendium to the PCW Board of Commissioners, suggestions were raised for further improvement of the Compendium. The major recommendation is to simplify the results statements to make them more understandable for field people working on the ground. This recommendation impacts significantly on the substantive content since the indicators are framed according to eighteen (18) sectoral results frameworks. By simplifying the classification of the outcomes, the hierarchy and matching of sectoral GEWE indicators across different levels of results and across sectors need to be revisited and adjusted.

Another major suggestion was to subject the document for review by a Gender Statistics expert to ensure alignment and synchronization of the GEWE indicators with the indicators and outcomes of various international commitments of the Philippines on GEWE while maintaining its national relevance. Moreover, since the metadata is supposed to guide the agencies in data collection, an expert on Gender Statistics shall help define the data collection methodologies from a statistical perspective.

Further, new strategic directions such as extending the timeframe of the Gender Equality and Women's Empowerment (GEWE) Plan up to the duration of the Philippine Plan on Gender-Responsive Development (PPGD) 1995-2025 require that these efforts are harmonized with the final Compendium of GEWE indicators.

Thus, there is a need to revisit the substantive content of the Compendium to achieve simplified result outcomes and to redefine statistical methods and methodologies to generate data on the ground. To make the Compendium a useful reference for the data-producing agencies, there is a need to ensure clarity of meta-data, thus an expert review, particularly an expert on gender statistics is required.

In view of the above, a consultancy engagement is proposed to assist PCW in coming up with an updated Compendium that can be packaged and printed for use of government agencies and other stakeholders and for publication as a knowledge product.

III. Scope of Work

The consultancy engagement consists of the enhancement and packaging of the Compendium as a two-part volume publication or tool, including the review of the indicator descriptions and estimation procedures (among others) and statistical methods employed reflected in the meta-data. The prospective consultant or consultancy team may hire independent contractors to assist in the delivery of the final output, such as on packaging, layout and proofreading the document.

With close coordination and assistance of PDPMED, the Consultant or Consultancy Team shall perform the following tasks:

1. Revisit the Compendium's overall and sectoral results frameworks and corresponding indicators to harmonize with the priorities of the GEWE Plan 2019-2025 and the PPGD sectors/subsectors/fields. Without diminishing their

substance, the articulation of the GEWE indicators can also be revised, streamlined and organized to achieve better coherence;

2. Ensure that modified indicators, if any, are still aligned with the MCW, CEDAW, BPfA, SDGs, APEC-PPWE, Ministerial Declaration and UNESCAP Regional Core Set indicators, among other local and international gender GEWE indicator sources;

3. Enhance the presentation of the Compendium into two-part volume publication: the first part (Main Document) lists the sectoral GEWE indicators while the second part (Annex) provides the metadata for all sectoral GEWE indicators.

4. Revisit the substantive content of the metadata such as indicator descriptions, measures and formulas for said measures and infuse the correct indicator descriptions/definitions, statistical data collection methodologies, processing and analysis;

5. Layout and package the Compendium (as a reference tool) for publication;

6. Style-edit the narrative chapters of the Compendium to ensure consistency with the new presentation layout; and

7. Perform relevant and related tasks to ensure the completion of the consultancy engagement.

IV. Expected Outputs

Below are the expected outputs of this consultancy and corresponding cost breakdown (see table 1 for more information):

- Work process flow and/or timetable, to be discussed with PDPMED
- Compendium of GEWE Indicators as a two-part volume
- Presentation materials, indicator worksheets, matrices and other relevant outputs of the consultancy

Table 1. Expected Outputs and Cost

ACTIVITY/TASK OUTPUTS DATES TOTAL

Preparatory Work (First Tranche)

- Meeting/s with PDPMED and/or concerned PCW personnel
- Preparation of a timetable and/or work process flow, to be discussed with PDPMED
- Review of the Compendium and relevant indicator sources Preliminary Outputs
- Timetable and/or work process flow
- Field notes on the desk review
- Initial revisions in the Compendium Period Covered

August 27-31, 2018

Php 54,000.00

Consultancy Proper (Second Tranche)

- Review and enhancement of the Compendium of GEWE Indicators
- Gender expert's review of indicator matrices and/or metadata, including statistical methods/methodologies
- Layout and packaging of the two-part Compendium Enhanced Outputs

Enhanced and packaged Compendium submitted to PCW for review and comments.

The Compendium shall be in two parts: GEWE indicators (volume 1) and metadata (volume 2) which will contain the revised indicator matrices.

Period Covered

September 3-October 5, 2018

Php 192,000.00

Consultancy Proper (Final Tranche)

- Presentation of the Compendium for PCW's review and approval
- Enhancement of the presentation layout based on PCW recommendations Final Outputs
- Power Point presentation of the enhanced Compendium
- Final draft of the two-part Compendium for proofreading and publication Period Covered

October 8-26, 2018

Php 138,000.00

Post-consultancy • Coordination with PDPMED N/A
GRAND TOTAL Php 384,000.00

V. Professional Fees and Terms of Payment

PCW shall pay a total of PhP 384,000.00 for the duration of the consultancy subject to the mandatory withholding tax and upon submission and approval of the outputs stipulated in Table 1. Expected Outputs and Cost. Payment shall be processed upon the issuance of the certificate of acceptance by PCW and shall be released on the following schedule:

- First Tranche: Payment of PhP 54,000.00 subject to mandatory withholding tax upon submission of preliminary outputs stipulated in Table 1;
- Second Tranche: Payment of PhP192, 000.00 subject to mandatory withholding tax upon submission of enhanced consultancy outputs indicated in Table 1.
- Final Tranche: Payment of PhP138,000.00 subject to mandatory withholding tax upon submission of final draft of the two-part Compendium for proofreading and publication as provided for in Table 1.

VI. Minimum Qualification Requirements

The Consultant must have a strong commitment to deliver excellent results and outputs on time. To ensure the quality of outputs and effective delivery of services, the following qualifications will be required from the Consultant/Consultancy Team:

1. Proven competence and track record in the field of statistics, preferably Gender Statistics and familiarity with sustainable development, human rights-based approach to development, results-based management approach, among others.
2. Extensive knowledge of women's and gender and development (GAD) issues and its application to the Philippine social, economic, political and cultural situation.
3. At least 10 years of substantial experience in development work whether in government, civil society or in bilateral or multilateral organizations;
4. With Master's degree in the field of Statistics, Economics, Women's Studies, Development Studies, Public Administration, Political Science and other related fields. A Doctorate degree in any of these fields is an advantage;
5. Familiarity with government's policies, programs, projects, services and mechanisms;

6. Strong development research, planning, implementation and coordination skills;
7. Excellent technical writing and presentation skills;
8. Open and responsive to feedback;
9. Flexible in adjusting the pace, content and delivery of work according to emerging situations; and
10. Must be PHILGEPS-registered.

If you are qualified and interested for this consultancy project, kindly submit to PCW an Expression of Interest (EOI) with the following documents:

1. Draft timetable based on the deliverables reflected in these terms of reference.
2. Latest output of a consultancy project involving indicators and statistics, preferably those concerning gender and development.
3. Copy of published or unpublished papers relevant to the scope of work of this TOR.
4. Updated comprehensive resume.

Please address your expression of interest to Executive Director Emmeline L. Verzosa attention to the Supply Section of the Administrative and Finance Division (AFD) c/o the Philippine Commission on Women, 1145 J.P. Laurel Street, San Miguel, Manila. Kindly email submissions to supply@pcw.gov.ph and pdpmc.monitoring@pcw.gov.ph.

Prepared by: Noted by:

Karen G. Dagñalan
Senior GAD Specialist

Anita E. Baleda
Chief, PDPMED
Recommending Approval Approved by:

Ma. Kristine Josefina G. Balmes
Deputy Director for Operations

Emmeline L. Verzosa
Executive Director

Created by Maria Theresa Estella Caasi

Date Created 31/07/2018

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004-2018 DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)